



E-Invoice Post-Implementation Review: Analysis, Challenges, and Optimization

17 June 2025

MISIF Training Room

Overview

This course is designed to provide businesses with the knowledge and methodologies required to effectively review and optimize their e-Invoice processes post-implementation. With the mandatory adoption of e-Invoicing for businesses in Malaysia, this training is crucial to ensuring compliance with LHDN regulations.

Participants will gain a comprehensive understanding of e-Invoice systems, including the key steps in post-implementation review, identification of common issues, and optimization techniques. They will also be equipped to conduct self-assessments, manage compliance risks, and ensure that e-Invoices are accurate, timely, and compliant with the regulatory framework.

Objectives

This course is designed to help participants evaluate the effectiveness of e-Invoice implementation, address post-rollout operational, technical, and compliance challenges, and recommend improvements, while also reinforcing governance and internal controls to ensure long-term compliance and efficient operations.

Learning Outcomes

By the end of this course, participants will be equipped to ensure full compliance with LHDN's e-Invoicing requirements. They will learn to validate and review e-Invoices, assess software readiness, manage self-billed invoices and employee claims, reconcile data, and address special transactions, SST compliance, and legal risks through a structured internal review plan.

Who Should Attend?

- Business Owners
 - Directors
- Chief Executive Officers
- Finance Managers
- Sales & Marketing Managers
- Procurement Managers
 - Accountants
- Accounts Executives
 - Sales Support
- Purchasing Executives

Module 1 – Introduction to E-Invoicing: A Quick Recap and Recent Developments

This module provides a brief overview of e-Invoicing fundamentals, revisiting key concepts for a quick refresher. Participants will also gain insights into the latest developments and updates in e-Invoicing, including regulatory changes and technological advancements that impact implementation and compliance.

Module 2 – Review Methodology: What, Why, and How

In this module, participants will learn the essential review methodologies for post-implementation e-Invoicing. We will explore the "what" (key areas to review), the "why" (the importance of these reviews), and the "how" (practical steps for conducting effective reviews). This will help ensure compliance, identify gaps, and drive continuous improvement.

Module 3 – Self-Billed e-Invoice and Detailed Analysis of Employee Benefits and Claims

This module delves into the intricacies of self-billed e-Invoices, guiding participants on when and how to use them effectively. We will also analyze employee benefits and claims, focusing on ensuring that transactions related to staff are accurately invoiced and comply with e-Invoice regulations.

Module 4 – Checking on Specific Transactions

Here, participants will review specific types of transactions, including deposits, prepayments, foreign currency transactions, Importation of goods and services, foreign income, disbursement and reimbursement. The module will provide practical insights into how these transactions should be handled and invoiced under e-Invoicing rules to ensure compliance.

Module 5 – E-Invoice Reconciliation, Data Analysis, and Areas for Improvement

This module focuses on the importance of e-Invoice reconciliation, comparing the validated amounts against financial records. Participants will learn to identify discrepancies, analyze submitted data for accuracy, and pinpoint areas that require improvement to streamline e-Invoice processes and ensure compliance.

Time	Module
9:00AM–9:15AM	Welcome & Introduction
9:15AM–10:30AM	Module 1
10:30AM-10:45AM	Session Break
10:45AM-11:30AM	Module 1 (continued)
11:30AM-12:30PM	Module 2
12:30PM-1:30PM	Lunch Break
1:30PM-2:30PM	Module 3
2:30PM-3:30PM	Module 4
3:30PM-3:45PM	Session Break
3:45PM-4:30PM	Module 5
4:30PM-5:00PM	Conclusion: Q&A Session

- Registration Fee:
Member – RM 900; Non Member – RM1,200
- Confirmation of participation is upon receipt by MISIF of your completed registration form and payment, made payable to **MALAYSIAN IRON AND STEEL INDUSTRY FEDERATION**. Payment can also be made by banking payment to MISIF's account at: **CIMB Bank Berhad** Account No: **8002275287**. Please send a copy of the bank-in slip to MISIF immediately together with the registration form as proof of payment to aijoo@misif.org.my
- No refund will be entertained although participants can be substituted at any time
- The organiser reserves the right to cancel, reschedule, postpone or amend the workshop date/ program etc. as it deems fit
- Registration Deadline: **11 June 2025**

REGISTRATION FORM

Name: _____ Designation: _____

Email: _____ Tel: _____ Vegetarian: Yes / No

Name: _____ Designation: _____

Email: _____ Tel: _____ Vegetarian: Yes / No

Name: _____ Designation: _____

Email: _____ Tel: _____ Vegetarian: Yes / No

Submitted by

Name: _____ Designation: _____ Company: _____

Address: _____ Email: _____

Trainer Profile



Wan Yee Jian

Wan Yee Jian is a seasoned professional with nearly 30 years of experience in corporate governance, finance, taxation, accounts, and management. Fluent in English and Mandarin, she is known for delivering practical and impactful training tailored to professional needs.

Professional Highlights

Leadership Roles: Held senior positions, including Company Secretary, Director, Assistant General Manager, and Non-Executive Director for a listed company.

Tax Consulting Expertise: Served as Director of a tax consultancy firm for over 10 years, specializing in tax planning, compliance, and advisory. Qualified as a GST Consultant, trained and certified by the Royal Malaysian Customs Department (RMCD).

Accounts and Finance: Skilled in management accounts, group consolidated accounts, budgeting, treasury management, and financial reporting.

Credentials

Fellow Member, Chartered Association of Certified Accountants (FCCA) since 1997.

Member, Malaysian Institute of Accountants (MIA) since 1999.

Training Focus

Accounts and Financial Reporting, Budgeting and Financial Management, E-Invoicing, Taxation Compliance